The Local Authority Challenge South East 2019

Thursday 7th March 2019 – Old Thorns Hotel, Liphook, GU30 7PE

The Local Authority Challenge South East is back for a second year – and with a whole new scenario for 2019! The focus remains firmly on learning and development and, as in last year, the challenge will offer a rare opportunity for aspiring managers across the public sector to gain exposure to issues outside of their normal working lives and give them a taste of what senior management is like!

> I thought the event was really excellent and a great learning experience for someone such as myself at the early stage of their career in local government but with aspirations to develop and climb the ladder. The organisation of the day was great and all those fulfilling roles for teams to interact with were very good and really brought the event to life
>
> ***South East Challenge participant, 2018***

The public sector is still facing a time of unprecedented change like never seen before. Organisations continue to be forced to find new ways to deliver more for less due to severe constraints on funding.

There is a need to produce services that offer people greater choice and control over their daily lives and to engage actively with the public to develop them. Tackling these issues can only be done in conjunction with re-training and re-motivating your staff to cope with the challenges this presents.

Your workforce also needs to be able to adapt, not just to any immediate changes but to be flexible enough to continually adapt to any roles that may be required in the future.

THE LOCAL AUTHORITY SOUTH EAST CHALLENGE 2018 WINNERS
BRIGHTON AND HOVE CITY COUNCIL

> "I would support this Challenge any time in terms of it being a fantastic development opportunity for any local authority to participate in."
>
> ***Trevor Holden, CEO Luton Borough Council***

The Challenge is open to teams of six people from any area of the public sector. Delegates will spend the day as the management team of a fictional unitary-based authority, encountering many of the tasks that a real corporate team would deal with. Don't worry if you are not a local authority team – full background briefs will be provided and whilst the scenario is based on a local authority organisation, the skills being developed and tested are generic management skills that are applicable to all workplaces.

The delegates will have to work as a team, with both neighbouring councils and partner organisations to deliver a new strategy for the council. They'll have to choose which areas to prioritise, deal with politically sensitive issues and still keep their focus on how to give the public the best services with limited resources.

To give the Challenge an added edge, and hopefully some fun, there are prizes awarded at the end of the day in a number of categories; but that is not the main aim of the Challenge – the aim is for you and your team to learn during the day and develop new skills so we urge you to select your team with a developmental focus rather than a 'win at all costs' focus.

Timetable of Events

0830 - Volunteer Registration
0900 - Delegate Registration
0930 - Event Start
1700 - Event End
1730 - Buffet Dinner
1845 - Awards Ceremony
1930 - Depart

We are also looking for volunteers to act as stakeholders to meet with competing teams. We need suitably experienced individuals to *role play* council leaders, members of the media, members of partner organisations and much more who can give up their day to support the event. Please contact South East Employers (events@seemp.co.uk / 01962 840664) if you wish more information on the various opportunities available.

The learning and development outputs include:

- To better understand the need to build partnerships with relevant organisations and have the opportunity to practise these skills in a variety of different settings.
- To further develop inter-personal skills when working with partner organisations, both internal and external.
- To develop and practise media handling skills, including press releases, social media management and direct media interaction.
- To develop and practice communication and presentation skills (in a variety of mediums) across a broad range of customers, both internal and external, whilst maintaining sound political awareness.
- To practice organisational, team building and time management skills.
- To develop resilience to rapidly changing priorities, demands and timescales.

For any other questions you may have about the event then please, in the first instance, have a look at the FAQ section on the Challenge website (www.localauthoritychallenge.com). If the answer isn't there then please contact Breckland Training Services using the details below.

Event delivered by: Breckland Training Services – Delivering skills and experience

In association with: SEE South East Employers

Sponsored by: jobsgopublic
www.jobsgopublic.com

Email: info@breckland-training.co.uk
Telephone: 01362 656282 | www.breckland-training.co.uk
Twitter: @BreckTraining

Application Form

Contact Information *Please provide the details of the person we should contact regarding team information and sign up:*

Name: _____

Job Title: _____

Tel: _____ **Email**: _____

Local Authority: _____

Local Authority Address (inc. Post Code): _____

_____

Invoicing Information *Please provide the details of the person invoices should be sent to:*

Name: _____

Job Title: _____

Tel: _____ **Email**: _____

Local Authority: (◯ *Tick if same as above*) _____

Local Authority Address (inc. Post Code): (◯ *Tick if same as above*) _____

_____

Purchase Order Number: _____ Invoiced amount = £1500 + VAT *(please provide details below)*

Team Information *Please **PRINT** details clearly!*

NAME	POSITION	DIETARY REQUIREMENTS

Onsite Accommodation

Bed and breakfast is available onsite, on a first come first served basis, at a discounted rate of £109 per person. **Any bookings made are a separate contract with the hotel and individuals**. Please contact Old Thorns direct (01428 724555) quoting the event name and date as discount reference. Individuals are responsible for settling their own invoices on departure. Should BTS, or SEEMP, be invoiced for non-payment of any charges connected with a delegate room booking (including room charges, damages, late cancellation/no-show fees) then these will be forwarded to the relevant council for re-imbursement (and include a 25% administration fee).

Terms and Conditions

Entry Conditions

Entries are accepted on a 'first come, first served' basis - to secure a place your team must provide a Purchase Order number (or equivalent) and full invoicing details. Entries received without this information are not guaranteed. The closing date for entries is **03/10/2018** or when the event is full, whichever is earlier. Delegate names and dietary requirements must be provided by **17/10/2018**. Entry fee covers entrance to the event, event materials, coffee/refreshments, lunch, dinner, awards ceremony and feedback.

Payment and Cancellations

Invoices will be sent 60 days prior to the event start date. If booking after the 60 day period, an invoice will be sent immediately. Should you choose to cancel within 30 days prior to the event start date then 50% of the main, non-discounted, entry fee (i.e. £800) will still be chargeable.

Delegate Eligibility

Individuals who have supported the event in an assessor role are unable to attend the event as a team delegate for 3 years following their last assessment role.

Privacy Notice

Breckland Training Services uses a wide range of personal information to deliver this challenge and has a set of information security policies and guidelines for staff to ensure that we comply with the Data Protection Act. This provides rules for how organisations can use your personal information and is policed by the Information Commissioner's Office. It sets out eight principles to help us ensure that your personal information is kept safe and secure and gives you certain rights over your own personal information. For more information go to www.breckland-training.co.uk/privacy/

Publicity

Photographs will be taken throughout the event. These may be used in future advertising or publicity material. If you do not wish your image to be used for such purposes please advise us in writing.

Equipment

Breckland Training Services reserve the right to recharge any costs associated with damage to equipment loaned to teams for the duration of the event if this is found to be down to their negligence or improper use.

Liability

Breckland Training Services will not be responsible for any damage, loss or theft of any personal property (including to vehicles parked in the event car park) of those attending the event.

Force Majeure

Breckland Training Services cannot be held liable if the event is delayed or cancelled or reduced through any circumstances beyond its reasonable control, including acts of god (including but not limited to fire, flood, earthquake, storm, snow, hurricane, or other natural disasters) war, invasion, Civil unrest, Government action, labour disputes, strikes, lock-outs or interruption or failure of power supply.

Copyright

All intellectual property rights for all event material shall remain the property of Breckland Training Services. No part of the event material may be reproduced, or retained, without prior permission in writing of the copyright owner.

I have read and agree to the terms and conditions (including the onsite accommodation terms).

Name: _____

Signed: _____ **Date**: _____

Please scan and email this form to : **info@breckland-training.co.uk**