



**MINUTES OF THE ANNUAL MEETING of SOUTH EAST EMPLOYERS  
HELD ON WEDNESDAY 11 JULY 2018  
AT LONDON COUNCILS, SOUTHWARK STREET, LONDON, SE1 0AL**

**PRESENT:**

Buckinghamshire County Council	Cllr John Chilver
Canterbury City Council	Cllr Bernadette Fisher
Chichester City Council	Cllr Peter Wilding
East Hampshire District Council	Cllr Robert Saunders
East Sussex County Council	Cllr David Elkin
Folkestone & Hythe District Council	Cllr Rory Love
Isle of Wight Council	Cllr Ian Ward
Milton Keynes Council	Cllr Robin Bradburn
New Forest District Council	Cllr Maureen Holding
Slough Borough Council	Cllr James Swindlehurst
Southampton City Council	Cllr Lorna Fielker
Spelthorne Borough Council	Cllr Colin Barnard
Surrey Heath Borough Council	Cllr Chris Pitt
Tunbridge Wells Borough Council	Cllr Dianne Hill
West Sussex County Council	Cllr Richard Burrett
Winchester City Council	Cllr Mike Read
Wokingham District Council	Cllr Stuart Munro

***IN ATTENDANCE:***

Jennifer McNeill	Regional Director	South East Employers
Mark Palmer	Development Director	South East Employers
Darren Kennedy	Treasurer	South East Employers

The Regional Director opened and welcomed Members to the Annual Meeting and gave an overview introduction of the organisation principally for the benefit of new members.

## **2.0 REPRESENTATION 2018/2019**

- 2.1 A list of councillors appointed to serve on South East Employers in 2018/2019 (Agenda Item E1) was noted and accepted by those present.

## **3.0 APPOINTMENT OF VICE-CHAIRS FOR 2018/2019**

Following the party- political group meetings held earlier in the morning, the Conservative and Labour Groups being the only political groups entitled to a Vice Chair seat, advised the meeting of their nomination for a Vice Chair of South East Employers for 2018/2019. The nominations were:

Cllr Rory Love	Folkestone & Hythe District Council	(Conservative)
Cllr Bernadette Fisher	Canterbury City Council	(Labour)

Cllr Love and Fisher were both formally appointed as Vice-Chairs of South East Employers.

## **4.0 ELECTION OF CHAIR 2018/2019**

Pursuant to Rule 10, nominations were invited for the chair of South East Employers for the year 2018/2019. Cllr Rory Love was proposed, seconded and duly elected as Chair of South East Employers for the year 2018/2019. He then took the Chair for the remainder of the meeting.

The Chair thanked those present for electing him and for the work they do to contribute to the vital role played by South East Employers. He welcomed the elected Vice Chair thanked her for the work and support over the previous year.

## **5.0 MINUTES**

### **5.1 Minutes of the Annual Meeting E Vote held on 13 July 2017**

The minutes of the Annual E Vote Meeting of South East Employers held on 13 July 2017 were received and approved.

### **5.2 Matters Arising**

There were no matters arising.

### **5.3 Minutes of the Full Meeting E- Vote of 13 March 2018**

The minutes of an electronic vote relating to agenda items for the Full Meeting of 13 March 2018 were received and approved.

### **5.4 Matters Arising**

There were no matters arising.

## 6.0 EXECUTIVE COMMITTEE

### 6.1 Appointment of Executive Committee for 2018/2019

Following the party- political group meetings earlier in the morning, the political parties submitted the names of councillors to be appointed to the Executive Committee. The following councillors were then appointed to serve on the Executive Committee for 2018/19:

#### **CONSERVATIVES**

##### **Cllr Rory Love (Chair)**

Cllr Murray Grubb Jnr  
Cllr Robert Saunders  
Cllr Ian Ward  
Cllr Maureen Holding  
Cllr Paul Taylor  
Cllr Chris Pitt (Until 31<sup>st</sup> October)  
Cllr Richard Burrett  
Cllr Stuart Munro

##### **Folkestone & Hythe District Council**

Guildford Borough Council  
East Hampshire District Council  
Isle of Wight Council  
New Forest District Council  
Rushmoor Borough Council  
Surrey Heath Borough Council  
West Sussex County Council  
Wokingham Borough Council

#### **LABOUR**

##### **Cllr Bernadette Fisher (Vice Chair)**

Cllr Lorna Fielker

##### **Canterbury City Council**

Southampton City Council

Appointments to the Executive Committee will be posted on the South East Employers' website [www.seemp.co.uk](http://www.seemp.co.uk).

## 7.0 APPOINTMENT OF TREASURER

Pursuant to Rule 17(b) it was **agreed** to appoint Darren Kennedy of Winchester City Council, as Treasurer for the year 2018/2019.

## 8.0 APPOINTMENT OF AUDITOR

Pursuant to Rule 19(b) it was **agreed** that the new auditor to be appointed for 2018/19 would be Wilkins Kennedy LLP, who were first appointed in July 2012.

## 9.0 FINANCIAL STATEMENTS FOR 2017/2018

The draft audited Financial Statements for the year ended 31 March 2018 were received together with the Auditor's Report to Management, the Letter of Management Representation to the Auditors and the detailed Income and Expenditure compared to budget. It was noted that the financial statements for 2018/19 were formally approved by the Executive Committee at its meeting prior to this meeting.

The Treasurer informed Members that there had been a surplus of £18K. This improved position was achieved through better than expected training and consultancy income.

The General Reserve for the organisation was now £1,134,880 and the Pension Liability was £2,770,000. The organisation is recognised as a going concern for the next 12 months.

In respect of the Pensions deficit this is something that the organisation is keeping a watch over as an admitted body to the Hampshire County Council Pension Fund.

**The report was received, and the accounts noted.**

**10.0 REPORT OF THE REGIONAL AND DEVELOPMENT DIRECTOR**

The Regional Director submitted a report outlining the main activities and achievements of the organisation during 2017/2018

**The report was received and noted.**

**11.0 REPORT OF THE CHAIRMAN**

The organisation’s Chairman for 2017/2018, Cllr Rory Love, submitted a report on the work he had undertaken during the year. A copy of his Report is attached to these Minutes.

**The report was received and noted.**

**12.0 FUTURE MEETINGS**

***Schedule of Future Meetings***

The Regional Director submitted a schedule of proposed meeting dates for South East Employers and its Executive Committee for 2018/2019. The Regional Joint Committee will be convened when required. The following meetings for 2018/2019 were *agreed*:

***South East Employers’ AGM***

Tuesday                      9 July 2019                      London

***Executive Committee Meetings***

Tuesday                      11 December                      Winchester

Tuesday                      9 July 2019 Prior to AGM                      London\*

***Regional Joint Committee***

To be convened as and when required

***Date of the Next Meeting***

It was noted that the date of the next Executive Committee of South East Employers will be **Tuesday 11 December 2018** and will be held in Winchester.

The SEE Chair, Cllr Rory Love, closed the meeting by thanking councillors for attending the meeting and advised that he looked forward to working with them over the coming year.

Signed: .....

Dated: .....