

# DEMOCRATIC AND COMMITTEE ADMINISTRATION PROGRAMME – 2023

## LEGAL FRAMEWORK – ACCESS TO INFORMATION

1. What do we have to do to ensure that a meeting is properly constituted and legally convened?

What, if any, action should be taken if you think that a committee meeting has not been properly convened?

2. The Finance Director tells you she intends to report orally at the meeting on an issue which is not on the agenda. What advice would you give her?

## DIFFERENT GOVERNANCE MODELS

1. What governance model does your council have at present and is it expected to opt for change in the foreseeable future?
2. Compare and contrast the executive forms of governance with the committee system. What are the pros and cons of the three different forms of governance?